



54 York Street,
George
Western Cape
6529

PO Box 12,
George,
Western Cape
6530

Tel: 044 803 1300
Fax: 086 555 6303
E-mail: info@gardenroute.gov.za
www.gardenroute.gov.za

GUIDELINE FOR MANAGEMENT OF MUNICIPAL AND PRIVATE CAMPING GROUNDS AMIDST THE COVID-19 PANDEMIC

Disclaimer

This document has been developed to support and give guidance to managers of private and municipal camping sites to reduce/minimise the risk of COVID-19 transmissions among campers and personnel.

Care has been taken in developing this document, but the Garden Route District Municipality does not accept any responsibility for any error or omissions. The user must exercise their professional judgement in interpreting and use of this document.

1. INTRODUCTION

Preventing the spread of COVID-19 should be regarded as a “Whole of Society” approach and should we as far as possible refrain from creating environments where large number of people can congregate for long periods of time.

The COVID-19 situation in our district is constantly changing, therefore owners/managers of camping sites or resorts must ensure that they stay abreast of any new development to make informed decisions, thus ensuring that all necessary measures are in place to prevent and control the spread of virus within a camping site and ultimately our region

2. GENERAL GUIDANCE

Place appropriate signs all around the camping grounds, outlining:

- Physical distancing expectations
- Hand hygiene
- Frequent use of sanitizers
- Coughing and sneezing etiquette
- Cleaning and disinfection practices
- Good hygiene practices
- Important information: Western Cape Provincial COVID-19 hotline numbers
 - Tel: 021 928 4102
 - WhatsApp: 060 012 3456

3. BOOKING

- As far as possible encourage campers to make booking and payments online; avoid cash transactions where possible
- Advise campers at the time of booking:
 - They will not be allowed to enter the camping site if any member of the family experience symptoms of COVID-19.
 - By entering the camping site they will be obliged to provide personal information in the event that a member of their family test positive for COVID-19 or is identified as a close contact.
 - To enable physical distancing and/or prevent the transmission of the virus it is recommended that only members of the same household stay together on a plot.

4. SCANNING AND SCREENING

Take note: Designated personnel must conduct the screening at the entrance to the camping site.

Before commencement of duties, the supervisor/manager must ensure that;

- Staff is scanned, screened and data properly recorded.
- Thermometers are in a good working condition and additional batteries are available.
- The necessary documentation is available.
- Sufficient supply of sanitizer and disinfection is available.

4.1. Scanning and screening procedures

4.1.1. Campers

On arrival:

- Perform temperature checks and complete the COVID-19 screening form for each individual in the vehicle. Request individuals to exit the vehicle, to ensure that physical distancing can be maintained when conducting the process.
- In the event of a minor, the parent or a legal guardian must furnish the relevant information.
- If any person present with/experience any symptoms of COVID-19, the whole family should be refused entry into the camping site and referred to the nearest clinic or medical facility for testing.

In the event that any individual leave the camping site for more than 3 hours, the scanning and screening process must be repeated upon returning to the camp.

4.1.2. Staff

Take note:

- If staff makes use of communal transport they should be encouraged to wear their mask at all times and sanitize their hands on a regular basis.
- Ensure that additional staff is available in the event that personnel test positive for COVID-19 or become a close contact.

- Temperature checks and COVID-19 screening forms must be completed for each employee every morning.
- If any staff member present with/experience any symptoms of COVID-19, they must be send home immediately and referred to the nearest clinic for evaluation or testing.
- Employees must report contact with anyone outside of work who tested positive for COVID-19 in the past ten (10) days or a person who was in contact with a COVID-19 case to ensure that the appropriate remedial actions can be taken.
- If an employee leaves the camping site for any reason, the scanning and screening process must be repeated upon returning to the camp site.

5. PRESENTATION OF SYMPTOMS DURING STAY AT THE CAMPING SITE

Person Under Investigation (PUI) - A person to be tested for COVID-19/that is awaiting results. Is a person with an acute respiratory illness with sudden onset of at least one of the following: cough, sore throat, shortness of breath or fever [$\geq 38^{\circ}\text{C}$ (measured)]

Close contact – Is regarded as a person who had face-to-face contact within 1,5 metre, or in a closed space for more than fifteen (15) minutes with a person with COVID-19, from two (2) days before to ten (10) days after their symptoms began.

Quarantine - Is for people or groups who are asymptomatic, but who may be infected with the COVID-19 virus. The intention is to keep people away from others so they do not unknowingly infect anyone; therefore it is recommended that individuals must be kept under individual quarantine (self-quarantine) within a facility.

Is applied to:

- An individual or group of persons who were in close contact with a person infected with Coronavirus;
- Persons at high risk of having been exposed during international travel; and
- Symptomatic persons who have been identified as requiring testing or who have tested, but are awaiting test results.

Period of quarantine:

- The recommended duration of quarantine for COVID-19 exposure is ten (10) days from the time of exposure (close contact or entering the country).
- Persons in quarantine must be monitored regularly (self-monitoring is recommended where possible).

Isolation - Is reserved for those who are already sick and/or have tested positive for COVID-19 infections, but do not require hospital admission.

The period of isolation is as follows:

- Asymptomatic patients: ten (10) days from time of positive test
- Mild disease: ten (10) days from onset of symptoms
- Moderate or severe disease: ten (10) days following clinical stabilisation (no longer requiring oxygen) and being discharge from hospital

People in isolation need to be closely monitored (may be self-monitoring) in case symptoms worsen, which will require admission to hospital. A plan for ensuring access to a hospital needs to be in place.

6. Isolation and/or quarantine on-site

In the event that a municipality or a private entity has earmarked a facility, on the camping site, for isolation and/or quarantine purposes the following considerations must be taken into account:

- Approval for the use of a facility for isolation and/or quarantine must be granted by the Provincial Department of Health, in consultation with the Department of Public Works and Infrastructure and Garden Route District Municipality.
- The site must also meet the following characteristics:
 - Fenced perimeter (permanent or temporary) to prevent access from the public.
 - Security and access control points (Management is responsible to procure own security personnel or make relevant arrangements with SAPS or Law Enforcement officers of the Local B-Municipality) to monitor the movements of PUI's
 - Separate and sufficient ablution facilities
 - Cleaning and housekeeping services (trained personnel)
 - Secure holding area for health care risk waste.
- In the event that a camper present with or experience symptoms, they should inform the office immediately to ensure that appropriate action can be taken and contact the Western Cape Provincial COVID-19 hotline on 021 928 4102 or WhatsApp on 060 012 3456. The individual must then be referred to the nearest medical facility for evaluation or testing and the necessary arrangements must be made for isolation and/or quarantine.

In the case of an on-site facility the manger must ensure that:

- Separate rooms are available for each PUI [must be done to prevent any one of the occupants becoming a close contact if a person test positive for COVID-19].
- Sanitizer and disinfection is available in the facility.
- Disposable utensils are available.
- Secure holding area for health care risk waste.
- Facilities are kept clean and disinfected on a regular basis or as required.

If no facility for self-quarantine is available on-site suitable arrangements must be made off-site, by either the camp manager or the individual.

6.1. Negative or positive test results

1. If a person test negative for COVID-19, he/she will be allowed to return to the camp site.

2. If a person test positive for COVID-19, he/she and the whole family (on the plot) must vacate the camping site, under supervision of the Department of Health or should suitable isolation and/or quarantine on-site facilities be provided.

If an isolation site has reached its capacity, alternative arrangements must be made for isolation/quarantine.

Take note: There is always the possibility that a positive COVID-19 case will have close contacts outside the family circle. In this case the close contacts will have to be removed from their family camping setting and quarantined for a period of ten (10) days from the date of last contact.

7. CLEANING AND DISINFECTION

The manager of a site must ensure:

- That personnel is properly trained to conduct cleaning and disinfection,
- That personnel is stationed in front of ablution facilities at all times to clean and disinfect facilities.
- That records are kept of daily cleaning and disinfection, which include inventory of gloves, masks and supplies,
- That a system be implemented to prevent congregation of occupants within a ablution facilities. Recommendation: Implement a token system to easily monitor the capacity limits of a facility.
- That hand sanitizers, containing at least 70% alcohol is available at the entrance of each facility.
- Once a PUI vacates a room, ensure that a **terminal disinfection procedure** is implemented. [Terminal disinfection is an intense disinfecting procedure that involves removing every detachable item in the room for disinfection and then properly disinfecting all surfaces from the ceiling down to the floor]

8. ENFORCEMENT FOR SELF-QUARANTINE/SELF-ISOLATION

Take note: It is the responsibility of Management to ensure that measures are in place to address issues of non-compliance with regard to isolation and/or quarantine.

In the event that a person refuses to self-quarantine or self-isolate him/herself according to the guidelines an enforcement officer (member of the South African Police Service or a Law Enforcement Officer), can enforce the person to a mandatory isolation or quarantined facility as per instruction or order from the enforcement officer.

If an individual does not comply with the instruction or order, that person must be placed in quarantine for a period, not exceeding forty eight (48) hours, pending a warrant being issued by a competent Court.